



VIENTIANE INTERNATIONAL SCHOOL

PO Box 3180 Vientiane Lao PDR

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Email contact@ourvis.com Web www.vislao.com

SCHOOL BUS APPLICATION FORM

Submitted date: _____

STUDENT INFORMATION

Student Name	
House number / Unit	
Road	
Village	
Telephone	
Mobile no. / Work Phone	
E-Mail Address	

PERSON TO NOTIFY IN CASE OF EMERGENCY

Name	
Home Phone	
Mobile no. / Work Phone	
E-Mail Address	

MAP

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CONDITIONS OF USE

An optional and limited bus service is provided for enrolled students residing in the Vientiane Capital. Bus services are made available where road conditions and routes permit the service to be provided in a safe and economical manner. The School reserves the right to cancel services should conditions be deemed unsafe. Parents must ensure that students are delivered and collected from the designated stop at the scheduled times. All care is taken in driving and the maintenance of the vehicles. The school, school employees and contractors accept no liability for loss or injury in the event of accident.

BUS FEE

The cost of the bus service is \$550 per semester (both pick-up and drop-off), or \$1,100 per year per student. Fees are payable in advance and no refund is offered where the service is not fully utilized or cancelled by the school.

AGREEMENT AND SIGNATURE

By submitting this application, I affirm that the information is true and correct. I understand the conditions of use and will ensure my child follows the school bus behavior code as noted below.

Signature of parent/guardian

Date

BUS BEHAVIOUR CODE

- Stay seated and have your safety belt on at all times while the bus is moving
- Keep your body and belongings inside the bus
- Keep the door and window closed while the bus is moving
- Be polite to other people and speak in a low voice
- Do not eat or drink in the bus
- Listen to and follow the directions of the bus driver and the bus monitor
- Keep the bus free of litter
- Take care of the bus (no graffiti or damage to equipment)
- Always be on time for your bus

If a student misses the bus departure from school they should:

1. Return to the School Office and notify the Receptionist
2. The school bus coordinator will notify parents and they can decide to either:
 - a) let the child wait at the Office for the late bus (if available) or
 - b) the parent can arrange alternative transport and the child can wait at the Office under the supervision of the Receptionist until alternative transport arrives.

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